

Operations Manager – Secretarial

Basic c. £45k, OTE £80k+ Plus Benefits
 Based Central London

This established division, which has been operating for many years, has an opportunity for an experienced manager to take over its planning, management and daily operations. Managing an existing team of consultants, with the immediate requirement to increase this further, you will take full responsibility for targets/KPI management and individual consultant appraisals. You will have full support in terms of administration and advertising that you would expect from an established player.

You will have an excellent track record in recruitment, whilst your management experience to date will give you the background and knowledge to quickly build your reputation and rapport with the team. For a candidate with these qualities and the relevant background there are real rewards to be earned here.

Managing Director – Interim Rec.

Basic c. £Neg, OTE Excellent Plus Equity Potential
 Based Central London

Our client is a high profile interim consultancy operating within the professional services arena. They are currently seeking an MD with real leadership skills to take their business to the next level. This will involve growing the team, ensuring that delivery is to the high level, maximising key accounts, developing a management team and a strategic plan for the short, medium and long term. If you are currently operating at or near this level in your present role, but are not getting the responsibility or autonomy you desire, call us in confidence to discuss this opportunity further.

Candidates should be able to display a real track record of success, natural motivational and coaching skills and have the confidence to run all aspects of a successful business on a daily basis.

PR Recruitment Consultants

Basic c. £30-50k, OTE £60-100k+
 Based Westminster

Our client is a niche search and selection recruitment business, focusing on Public Affairs, Government Relations and Communication professionals. They work on a contingent and retained basis, dealing with salaries up to £300k. The company are a small team of dedicated professionals with a strong and successful recruitment background, who can offer their staff autonomy and responsibility for their own business. A professional attitude is essential, along with attention to detail. A natural interest in Politics, PR or Communications would be useful.

The candidate will need previous recruitment experience and a track record of success within a professional sector. The flexibility to attend functions and networking events throughout the year will be required, as well as travel in the South East region.

Media Finance Recruitment Consultant

Basic c. £28-35k+, OTE £55-70k+
 Based Holborn

Our client, a well established, independent finance recruiter, are looking to expand one of their teams. With over 150 staff, their business continues to grow across all sectors including, banking, media, property, legal and tax. The business places training, development and progression high on its list of priorities.

The role will involve working in an established team with a Media focus across Publishing, Entertainment & Marketing Services (PR/Advertising/Agencies). They offer warm desks with around 50% account management and 50% business development. The desk has a good client base and some big accounts but will require someone to business develop some medium size and smaller accounts.

The ideal candidate will be polished in presentation and have good communication skills.

CONSULTANTS, MANAGERS AND DIRECTORS UK WIDE

YOU'VE NEVER HAD IT SO GOOD!

CALL US TODAY, TO ASSESS YOUR MARKET WORTH, IN CONFIDENCE WITH NO OBLIGATION!

**Call Ruella, Sarah or Katie today
 on 0844 8000 999**

**Evenings / Weekends to 9:30pm
 on 07768 011999**

Design and Brand Consultant

Basic c.£25-30k + Excellent Commission Structure
 Based London – City

This independent consultancy, founded in 2005, have quickly established themselves as a market leader in the Design and Brand recruitment industry. The team who work there are passionate about recruitment, delivering an excellent service and genuinely making a difference to candidates and clients. They care about getting it right and delivering results.

The MD can pass over a warm desk, with a plethora of roles within a strong client portfolio. The main responsibilities are: to deliver consistent revenue, be creative with marketing campaigns, supporting both candidates and clients through the recruitment process.

The right candidate will have some recruitment experience, preferably in a creative background. You will be offered additional training and support with scope to develop yourself within the business.

OUR CURRENT OPPORTUNITIES



3 Times Award Winners

Managers – Finance x2

Basic c. £45-50k, OTE £100k+ Plus Car + Benefits
Based West/Central London

We are currently representing two clients with very similar requirements. Both are high profile recruitment companies with excellent reputations in Financial Recruitment. Both roles are fantastic opportunities to capitalise on lucrative geographical markets. Key duties will include optimising and motivating consultants, running meetings, setting objectives, resolving issues, coaching and training, recruiting and retaining consultants and leading from the front at all times.

The successful candidates will have a background in professional services, be a high achiever, creative and commercial. A strong manager who can motivate consultants at all levels and experience. Both roles offer the opportunity for successful candidates to progress to board level and are a real opportunity for Senior Consultants looking for their first move into a management role.

Work 3 / 4 Days a Week

Basic Excellent plus Excellent OTE
Based London and Home Counties

We have recently been promoting the benefits of employing consultants on a more flexible basis and we are pleased that many more clients within our high profile client base are now more flexible when it comes to considering a slightly more part time, reduced hours, working from home option. Whatever your personal circumstances please do give us a call in confidence to see how we might help you secure a role without jeopardising a good basic salary or earning potential.

Ideal candidates will have a track record of success, be well organised and reliable.

Positions available across all disciplines.

Finance Consultants

Basic c. £22-40k, OTE £40-80k+++
Based London - West End

An independent consultancy, established in 2004 to focus on Secretarial, Finance and IT markets, currently seeks recruitment consultants looking to offer a highly consultative service. The team offer a friendly, honest, supportive and relaxed environment. They are on the PSL of numerous FTSE 100 companies.

You will be working in a team of 3 focussing on either – Commerce and Industry, Financial or Professional Services. The desk requires a consultant with a proactive approach to business development, who wants to take responsibility for their own desk and enjoys being involved in the day to day running of the division.

The right candidate will have recruitment experience, preferably within finance, a track record of successful billing.

Events and Marketing Consultant

Basic c. £25-30k, OTE £60k+
Based London – West End

An independent dynamic 'one stop shop' consultancy providing talent to the events, marketing, sales, design and PR sectors. Operating across more marketing and creative sectors than any other independent consultancy. They operate a strong team ethos and believe in promoting a very professional environment and work life balance.

Due to organic growth they are looking for someone to work on the Events and Marketing desk. This role will involve building and maintaining key accounts and developing strong relationships. Would suit someone who is self motivated as they do not work to KPI's.

You will need a good track record of results in recruitment. Exposure to this market is not essential but an interest would be beneficial.

2 x Permanent Secretarial Consultants

Basic c. £28-32k, OTE £60k+
Based Central London

A highly successful independent recruitment company providing tailored solutions to a wide range of clients. This consultancy has a strong reputation for honesty and a consultative approach. They specialise in placing office support, secretarial and human resources staff.

They are currently looking for 2 permanent secretarial consultants to work on desks that have some warm clients however will require further development. The role will involve, developing client relationships, interviewing candidates, meeting and assessing clients needs, taking detailed job specifications, matching the candidates to the right roles.

Would suit someone with previous recruitment experience, preferably with a professional and consultative approach.

RECRUITMENT NEWS

We have just published Issue 11 of our Recruitment Journal, this is our quarterly newsletter, keeping you informed of what is happening in the market as well as some useful training tips, legal updates and reviews on the latest books related to the recruitment sector.

If you would like to receive a copy, please send your name and address to mail@ruellajames.com.

REFER A FRIEND

We have increased our referral bonus to £300 until the end of the year (conditions apply).

Call 0844 8000 999 or 07768 011999 (until 9:30pm evenings and weekends)
mail@ruellajames.com
www.ruellajames.com